

## Four Seasons Daycare's Sunscreen Authorization Form

*Before accepting the sunscreen product, staff members must complete the following checklist to ensure the product meets state guidelines, as well as the center's policy for acceptable products.*

- Product does not state "consult physician before applying"
- Product does not require a prescription
- Product is not a spray or pump, nor does it contain "deet"
- Product is in original container
- Product will be administered in accordance with the product's label
- Product is labeled with the child's first and last name

**Child's Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Product Name:** \_\_\_\_\_ **Expiration Date of Product:** \_\_\_\_\_

**Dosage to be applied:** \_\_\_\_\_

**Frequency and/or times to be applied:** \_\_\_\_\_

**Special Instructions:** \_\_\_\_\_

**This Authorization is Effective Until:** \_\_\_\_\_

**Parent's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*The child's teacher will keep track of dates and frequency sunscreen was applied on a chart within the child's classroom. This chart will be available for viewing at the request of the parents/guardians.*

### Adverse Reaction Log

Date	Time	Reaction	Response	Staff Initials

*Sunscreen needs to be supplied by the child's parents. Parents are responsible for ensuring that the child has an adequate supply for the entire summer season. Please make sure your child's name is on the sunscreen container and that there is one container for each child enrolled. It is important to note that sunscreens supplied may not be a "spray or pump" and if the sunscreen contains "DEET", a long-term medication form must be completed by the child's physician. 2014*